

Minutes of the First Steps Working Group meeting 14/01/2016

Present: Kathy Higgins (Chair), Lesley Berry, Terry Weller, Derek Weller, Dave Lee, Cliff Green, Ron Ellis and Sheila Taylor (notes).

Apologies: John Orr, Nicky Johnson, Rosemary Englander and Dave Boatwright

1) Minutes of the meeting held on 10th December 2015

These were approved as a correct record.

Matters arising

Dave L reported that no documents have been uploaded to the archive.

2) Feedback from the Peer Review of the Draft Community Action Plan

Kathy went through the feedback. The review awarded points of 3-4 (on a scale from 1 as poor to 5 as outstanding) for each of the areas. Most comments indicated that the Plan had made a good start but needed more detail.

It was agreed that the comments could be used as part of the development of the Plan. Dave L suggested that the areas under review could be taken in two separate parts – the first comments relate to the history and background of the project and then there is discussion about plans for the future. Dave also said some of the graphs were incomplete. **Action: Kathy will discuss this with Nicky.**

For the future plans, Kathy said more could be added about what we can expect from stakeholders, for example Regeneration MK. This was discussed further under the next agenda item.

3) Next steps for the Action Plan

Kathy summarised progress so far with the Action Plan. Two different formats have been produced, one by Nicky in word and another by Dave L on Google Drive. Neither so far have used the questionnaire results sufficiently and the issues raised to generate possible Activities. Both are attempts to use local knowledge about the estate into tasks with named lead people and timescales. It was agreed to look at the questionnaire results more carefully and also merge these two formats and to ensure the Action Plan is accessible to those who do not have access to the Google Drive.

Kathy proposed re-ordering the Action Plan by outcomes with tasks to achieve each outcome (for example putting “buy T shirts” as a task under the outcome “improve social cohesion”). She also suggested grouping the tasks by timescales:

Short term: 2016

Medium term: 2016-2017

Long term: 2017-2020

These suggestions were agreed. **Action: Kathy will start this exercise**

All outcomes must be linked to the responses from the questionnaire and consultation events. Some of these responses are for outcomes which it will be difficult to achieve but they should still be recorded and worked towards.

Kathy then took the group through some specific areas of the Plan:

- a) **IT** – Kathy has had a call from Anne Bircham of the MKC Regeneration Team. She and her colleagues have looked through our Plan to see what help they can give us. They are able to offer IT training, including a session to train a “digital champion” who will then train others. There is also a scheme where, for £10 a week, residents can “rent to buy” a laptop. They will receive training while renting and will then keep the laptop.

Dave Lee agreed to be the Digital Champion. **Action: Dave to contact Anne Bircham.**

Training and the rent to buy scheme can be advertised in the newsletter. **Action: Sheila to inform Rosemary.**

- b) **Green spaces** – Ron is the lead for this. He reported that volunteers have been found to look after most of the planting boxes. It is unclear if John has had a chance to discuss grants with Tesco. There was also uncertainty about the collection of garden tools. **Action: Ron to check with John on both these points.**

If access to the garden tools can be established, this also should be advertised in the newsletter. **Action: Sheila to inform Rosemary.**

Further Consultation on the Plan: Next steps

The next TBRA meeting on 28th January is advertised as an opportunity to look at the plan. Dave L suggested that there is a poster on the wall listing the Activities we have so far and asking Residents to sign up if they are interested in working on any of the tasks. Also to add Activities they are prepared to take forward. On discussion it was agreed that there should be several flipchart sheets, one for each outcome or task. **Action: Sheila to buy flipchart paper, pens and Bluetack. Kathy to send Sheila an amended list of outcomes/tasks.**

5) Newsletter

Congratulations were sent to Rosemary and Sian for the January newsletter. Sheila brought a message from Rosemary about the February edition. The final date for contributions is the 31st January. This edition will be shorter (two sides of A4) and will contain the dates of February's TBRA meetings. These were agreed

as 11th February (working group) and 25th February (main group), both at 7.30 pm.

Sheila repeated Rosemary's request for a replacement editor well before she goes away in May. The April newsletter will be the last she can produce. Dave L said he knew someone who might be able to do this. **Action: Sheila to ask Rosemary to contact Dave to arrange to meet the potential new editor.**

6) Report from the Cabinet meeting on 11th January

Dave attended this meeting and reported back. While there were no discussions directly related to Tinkers Bridge or Regeneration, it was useful to note that the quality of consultation on two other matters was commented on. There were also items on parking standards and the Housing Revenue Account which might have relevance in future.

7) Any other business

a) The Ubele Initiative: questionnaire for organisations this questionnaire has been sent to us by Yvonne Field with the request that it is completed and returned by 19th February. Kathy has talked to John, who has this in hand.

Action: John

b) WCC Regeneration committee Cliff has circulated minutes of the last meeting, which was attended by Kathy and Ron in Cliff's absence. He commented that WCC has now taken on board his suggestions, for example that postcodes are given for meeting venues. The next meeting is on 26th January. Ron will attend in Cliff's absence.

c) Meeting Place usage Derek asked if the meeting place could be used for more activities. There was a general discussion about the restrictions on use of the meeting place by Tinkers Bridge residents. It was agreed that this was an important issue which should feature in the Plan.

c) Kathy's absence Kathy reported that she will be going away on 21st January for two months but that she plans to continue to be involved by working remotely.

The Meeting finished at 9pm

Date of Next Working Group Meeting Thursday 11th February 2016 at 7.30 pm.

Next TBRA meetings 28th January and 25th February, both at 7.30 pm.

